

# TE KOPUKU HIGH SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### School Directory

**Ministry Number:** 872

**Principal:** Cath Rau

**School Address:** 70 Foreman Road, Hamilton 3200

**School Postal Address:** P O Box 10-238, Te Rapa 3200

**School Phone:** 07 282 0137

**School Email:** enquiries@tekopukuhigh.school.nz

#### Members of the Board

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Hemi Rau	Co Presiding Member	Appointed	No known expiry date as it depends on when a new constitution is approved
Robyn Hata-Gage	Co Presiding Member	Appointed	
Cath Rau	Principal	ex Officio	
Pura Waters	Secretary/Treasurer	Appointed	
Sharyn Harawira	Member	Appointed	
Milton Ngaruhe	Member	Appointed	
Neil Couch	Member	Co-opted	

**Accountant / Service Provider:** SRN Partners (Hamilton) Ltd

# TE KOPUKU HIGH SCHOOL

Annual Report - For the year ended 31 December 2021

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# Te Kopuku High School

## Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

*Robyn Hata-Gage*

Full Name of Presiding Member

*Cath Rau*

Full Name of Principal

*R Hata-Gage*

Signature of Presiding Member

*C Rau*

Signature of Principal

*29 July 2022*

Date:

*29 July 2022*

Date:

# Te Kopuku High School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>				
Government Grants	2	4,928,163	4,842,153	3,992,831
Locally Raised Funds	3	37,154	17,500	20,277
Interest Income		393	6,000	3,835
		<u>4,965,710</u>	<u>4,865,653</u>	<u>4,016,943</u>
<b>Expenses</b>				
Locally Raised Funds	3	35,583	37,000	35,225
Learning Resources	4	2,885,447	2,696,960	2,397,916
Administration	5	464,328	543,137	235,756
Finance		1,116	-	2,133
Property	6	1,177,445	1,133,530	1,098,103
Depreciation	9	301,393	212,840	251,306
Loss on Disposal of Property, Plant and Equipment	9	23,602	-	-
Transport		145,909	228,794	109,009
		<u>5,034,823</u>	<u>4,852,261</u>	<u>4,129,448</u>
<b>Net Surplus / (Deficit) for the year</b>		(69,113)	13,392	(112,505)
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>(69,113)</u>	<u>13,392</u>	<u>(112,505)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Kopuku High School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Equity at 1 January</b>		1,547,314	1,547,314	1,659,819
Total comprehensive revenue and expense for the year		(69,113)	13,392	(112,505)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	-
<b>Equity at 31 December</b>		1,478,201	1,560,706	1,547,314
Retained Earnings		1,478,201	1,560,706	1,547,314
Reserves		-	-	-
<b>Equity at 31 December</b>		1,478,201	1,560,706	1,547,314

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Kopuku High School

## Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	419,394	529,706	399,990
Accounts Receivable	8	302,915	266,000	248,668
GST Receivable		27,816	25,000	33,861
Prepayments		15,266	15,000	19,136
		<u>765,391</u>	<u>835,706</u>	<u>701,655</u>
<b>Current Liabilities</b>				
Accounts Payable	10	473,261	437,000	284,249
Revenue Received in Advance	11	-	-	142,693
Finance Lease Liability	12	10,137	10,000	17,116
		<u>483,398</u>	<u>447,000</u>	<u>444,058</u>
<b>Working Capital Surplus/(Deficit)</b>		281,993	388,706	257,597
<b>Non-current Assets</b>				
Property, Plant and Equipment	9	1,214,558	1,190,000	1,293,716
		<u>1,214,558</u>	<u>1,190,000</u>	<u>1,293,716</u>
<b>Non-current Liabilities</b>				
Finance Lease Liability	12	18,350	18,000	3,999
		<u>18,350</u>	<u>18,000</u>	<u>3,999</u>
<b>Net Assets</b>		<u>1,478,201</u>	<u>1,560,706</u>	<u>1,547,314</u>
<b>Equity</b>		<u>1,478,201</u>	<u>1,560,706</u>	<u>1,547,314</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Kopuku High School

## Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		1,553,703	1,366,125	1,361,121
Locally Raised Funds		63,945	71,500	(7,185)
Goods and Services Tax (net)		6,045	5,000	94,358
Payments to Employees		(652,616)	(447,250)	(669,913)
Payments to Suppliers		(705,747)	(785,261)	(492,602)
Interest Paid		(1,116)	-	(2,133)
Interest Received		393	6,000	3,835
Net cash from/(to) Operating Activities		264,607	216,114	287,481
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		10,435	-	
Purchase of Property Plant & Equipment (and Intangibles)		(233,784)	(46,840)	(559,743)
Net cash from/(to) Investing Activities		(223,349)	(46,840)	(559,743)
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(21,854)	25,000	(1,441)
Net cash from/(to) Financing Activities		(21,854)	25,000	(1,441)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>19,404</b>	<b>194,274</b>	<b>(273,703)</b>
Cash and cash equivalents at the beginning of the year	7	399,990	335,432	673,693
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>419,394</b>	<b>529,706</b>	<b>399,990</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

# Te Kopuku High School

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Te Kopuku High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 9.

###### *Critical Judgements in applying accounting policies*

Management has exercised the following critical judgements in applying accounting policies:

###### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.



#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the actual expense for using the land and buildings which are leased by the Ministry of Education from a third party.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **e) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **f) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **g) Property, Plant and Equipment**

Land and buildings are leased by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Landlord are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	Term of Lease
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Uniforms	2 years
Leased assets held under a Finance Lease	Term of Lease

### **h) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **i) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **j) Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

### **k) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

### **l) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

### **m) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**n) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**o) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**p) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Operational Grants	897,843	862,500	836,121
Teachers' Salaries Grants	2,334,910	2,334,910	1,826,872
Use of Land and Buildings Grants	943,000	943,000	920,000
Other MoE Grants	431,324	415,843	138,331
Transport grants	296,381	285,900	263,966
Other Government Grants	24,705	-	7,541
	<u>4,928,163</u>	<u>4,842,153</u>	<u>3,992,831</u>

The school has opted in to the donations scheme for this year. Total amount received was \$41,100.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
<b>Revenue</b>			
Fees for Extra Curricular Activities	23,223	17,500	17,323
Other Revenue	13,931	-	2,954
	<u>37,154</u>	<u>17,500</u>	<u>20,277</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	35,583	37,000	35,225
	<u>35,583</u>	<u>37,000</u>	<u>35,225</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>1,571</u>	<u>(19,500)</u>	<u>(14,948)</u>

## 4. Learning Resources

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Curricular	32,232	22,000	44,093
Information and Communication Technology	19,897	30,000	21,680
Employee Benefits - Salaries	2,827,010	2,644,960	2,330,743
Staff Development	6,308	-	1,400
	<u>2,885,447</u>	<u>2,696,960</u>	<u>2,397,916</u>

## 5. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	9,064	15,000	11,240
Communication	1,358	1,200	1,135
Consumables	19,334	12,200	27,383
Operating Lease	1,308	4,012	634
Other	57,350	150,725	67,181
Employee Benefits - Salaries	134,224	114,000	116,193
Insurance	16,047	18,000	9,040
Service Providers, Contractors and Consultancy	3,395	6,000	2,950
Healthy School Lunches	222,248	222,000	-
	<u>464,328</u>	<u>543,137</u>	<u>235,756</u>

## 6. Property

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Caretaking and Cleaning Consumables	4,924	24,000	7,698
Consultancy and Contract Services	-	-	1,255
Grounds	2,880	2,000	5,820
Heat, Light and Water	41,957	-	16,249
Repairs and Maintenance	127,815	100,000	94,908
Use of Land and Buildings	943,000	943,000	920,000
Security	6,357	3,330	2,515
Employee Benefits - Salaries	50,512	61,200	49,658
	<u>1,177,445</u>	<u>1,133,530</u>	<u>1,098,103</u>

The use of land and buildings figure is based on rent paid by the Ministry of Education to an external party.

## 7. Cash and Cash Equivalents

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Bank Accounts	419,394	529,706	399,990
Cash and cash equivalents for Statement of Cash Flows	<u>419,394</u>	<u>529,706</u>	<u>399,990</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

## 8. Accounts Receivable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Receivables	12,657	1,000	97,448
Receivables from the Ministry of Education	11,857	-	-
Banking Staffing Underuse	35,162	25,000	9,139
Teacher Salaries Grant Receivable	243,239	240,000	142,081
	<u>302,915</u>	<u>266,000</u>	<u>248,668</u>
Receivables from Exchange Transactions	12,657	1,000	97,448
Receivables from Non-Exchange Transactions	290,258	265,000	151,220
	<u>302,915</u>	<u>266,000</u>	<u>248,668</u>

## 9. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2021	\$	\$	\$	\$	\$	\$
Building Improvements	287,581	13,556	-	-	(33,958)	267,179
Furniture and Equipment	494,452	44,752	(31,401)	-	(58,690)	449,113
Information and Communication Technology	278,496	73,202	-	-	(120,138)	231,560
Motor Vehicles	204,406	101,477	-	-	(76,255)	229,628
Uniforms	7,807	761	-	-	(3,115)	5,453
Leased Assets	20,974	23,935	(4,047)	-	(9,237)	31,625
<b>Balance at 31 December 2021</b>	<u>1,293,716</u>	<u>257,683</u>	<u>(35,448)</u>	<u>-</u>	<u>(301,393)</u>	<u>1,214,558</u>

The net carrying value of equipment held under a finance lease is \$31,625 (2020: \$20,974)

	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value	2020 Cost or Valuation	2020 Accumulated Depreciation	2020 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	347,144	(79,965)	267,179	333,588	(46,007)	287,581
Furniture and Equipment	599,679	(150,566)	449,113	586,594	(92,142)	494,452
Information and Communication T	540,535	(308,975)	231,560	467,332	(188,836)	278,496
Motor Vehicles	360,280	(130,652)	229,628	258,802	(54,396)	204,406
Textbooks	13,597	(8,144)	5,453	12,836	(5,029)	7,807
Leased Assets	54,165	(22,540)	31,625	24,939	(3,965)	20,974
<b>Balance at 31 December</b>	<u>1,915,400</u>	<u>(700,842)</u>	<u>1,214,558</u>	<u>1,684,091</u>	<u>(390,375)</u>	<u>1,293,716</u>

## 10. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Creditors	86,768	135,000	42,253
Accruals	30,309	12,000	11,190
Employee Entitlements - Salaries	297,775	240,000	216,938
Employee Entitlements - Leave Accrual	58,409	50,000	13,868
	<u>473,261</u>	<u>437,000</u>	<u>284,249</u>

Payables for Exchange Transactions	473,261	437,000	284,249
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	<u>473,261</u>	<u>437,000</u>	<u>284,249</u>
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The carrying value of payables approximates their fair value.

## 11. Revenue Received in Advance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	-	-	84,693
Other revenue in Advance	-	-	58,000
	<u>-</u>	<u>-</u>	<u>142,693</u>

## 12. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
No Later than One Year	\$ 10,288	\$ 10,000	\$ 18,232
Later than One Year and no Later than Five Years	18,356	18,000	4,156
Future Finance Charges	(157)	-	(1,273)
	<u>28,487</u>	<u>28,000</u>	<u>21,115</u>
<b>Represented by</b>			
Finance lease liability - Current	10,137	10,000	17,116
Finance lease liability - Term	18,350	18,000	3,999
	<u>28,487</u>	<u>28,000</u>	<u>21,115</u>

## 13. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Chairperson, Hemi Rau, is married to the Principal, Cath Rau. Checks have been put in place at operational level. Erana Rau and Wikamaua Hiakita were employed by Te Kopuku high School eBOT as teachers in December 2020. Erana Rau is a daughter of Cath Rau (Principal) and Hemi Rau (Trustee). Wikamaua Hiakita is the partner of Erana Rau.

Alex and Matakuhukuhu Rau, the son and daughter of Catherine Rau (Principal) and Hemi Rau (BOT Co-chair), Hinemaia Mataira is the niece of Cath Rau (Principal), and Carlo Gage is the husband of Robyn Hata-Gage (BOT Co-chair). They are all employed by Te Kopuku High School eBOT.

During the year, the School was granted free usage of vehicle assets from Te Nikau Charitable Trust, previously leased to the school. The following individuals are trustees of both the school and Te Nikau Charitable Trust: Hemi Rau, Robyn Hata-Gage, Pura Waters and Sharyn Harawira.

Te Nikau Trust provides staffing resources for the KOKA Healthy Lunches Programme. Three Te Nikau Trust staff members work 5 days per week in the kura kitchen and provide lunches to all mokopuna. Te Kopuku High pays Te Nikau each term for the staffing service.



## 14. Remuneration

### Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i> Remuneration	-	-
<i>Leadership Team</i> Remuneration Full-time equivalent members	589,226 5	446,693 4
Total key management personnel remuneration	<u>589,226</u>	<u>446,693</u>

There are 6 members of the Board excluding the Principal. The Board had held 4 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150 - 160	130 - 140
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	3	3
110 - 120	1	-
130 - 140	1	-
	<u>5</u>	<u>3</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 15. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total Number of People	-	-

## 16. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

## 17. Commitments

### (a) Capital Commitments

As at 31 December 2021 the Board has no capital commitments

(Capital commitments at 31 December 2020: \$Nil)

### (b) Operating Commitments

As at 31 December 2021 the Board has no operating commitments

(Operating commitments at 31 December 2020: \$Nil)

## 18. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Cash and Cash Equivalents	419,394	529,706	399,990
Receivables	302,915	266,000	248,668
Total Financial assets measured at amortised cost	<u>722,309</u>	<u>795,706</u>	<u>648,658</u>

### Financial liabilities measured at amortised cost

Payables	473,261	437,000	284,249
Finance Leases	28,487	28,000	21,115
Total Financial Liabilities Measured at Amortised Cost	<u>501,748</u>	<u>465,000</u>	<u>305,364</u>

## 19. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 20. COVID 19 Pandemic on going implications

### Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

### Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

### Reduction in locally raised funds

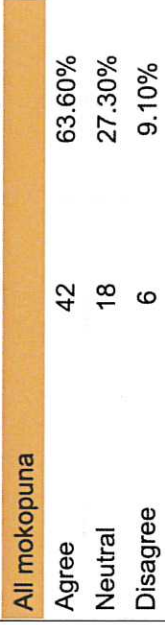
Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

### Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

## ANALYSIS OF VARIANCE 2021

	2021	End of year results	Reason for any variance																								
<b>Ngā Hua: Mokopuna achievement</b>	Aim: To enable each year 11, 12 and 13 mokopuna to achieve the necessary qualifications they require to pursue their preferred vocational pathway(s)	Personalised programmes have been co-constructed with and for every mokopuna	n/a																								
<b>Te Kāhiwi: Mokopuna achievement</b>	Aim: To monitor the developing bilinguality of mokopuna from the 2019 cohort who are now year 9 and 10 mokopuna	<p><b>Results from year 9 and 10 survey</b></p> <p><b>I enjoy learning te reo māori</b></p> <table border="1"> <tr> <td>All mokopuna</td> <td>32</td> <td>48.50%</td> </tr> <tr> <td>Agree</td> <td>17</td> <td>25.80%</td> </tr> <tr> <td>Neutral</td> <td>17</td> <td>25.80%</td> </tr> <tr> <td>Disagree</td> <td></td> <td></td> </tr> </table> <p><b>I am determined to learn te reo Māori</b></p> <table border="1"> <tr> <td>All mokopuna</td> <td>33</td> <td>50%</td> </tr> <tr> <td>Determined</td> <td>20</td> <td>30%</td> </tr> <tr> <td>Neutral</td> <td>13</td> <td>20%</td> </tr> <tr> <td>Couldn't care less</td> <td></td> <td></td> </tr> </table>	All mokopuna	32	48.50%	Agree	17	25.80%	Neutral	17	25.80%	Disagree			All mokopuna	33	50%	Determined	20	30%	Neutral	13	20%	Couldn't care less			n/a
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Couldn't care less																											

		<p><b>Learning te reo Māori is important for my future</b></p>  <table border="1"> <thead> <tr> <th>Response</th> <th>Count</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>All mokopuna</td> <td>42</td> <td>63.60%</td> </tr> <tr> <td>Agree</td> <td>18</td> <td>27.30%</td> </tr> <tr> <td>Disagree</td> <td>6</td> <td>9.10%</td> </tr> </tbody> </table>	Response	Count	Percentage	All mokopuna	42	63.60%	Agree	18	27.30%	Disagree	6	9.10%	
Response	Count	Percentage													
All mokopuna	42	63.60%													
Agree	18	27.30%													
Disagree	6	9.10%													
<p><b>Te Kāhiwi: Mokopuna Engagement</b></p>	<p>Aim: To improve access to the teaching and learning programme by mokopuna in year 9 to 13 with chronic absenteeism</p>	<p>Covid necessitated the integration of distance learning for all mokopuna so learning could happen any place and at any time. Year 9 – 13 mokopuna were provided with devices and checks were made to ensure they had WIFI access. One mokopuna was provided with a hard copies as her lockdown address was in a remote area where WIFI was not possible.</p>	<p>n/a</p>												
<p><b>Ngā Rawa</b></p>	<p>Aim: To ground the localised curriculum in the senior school with a focus on Te Porotaka o Ngaati Mahanga</p>	<p>A schedule of visits to sites of significance was planned</p>	<p>Covid prevented where tuakana from undertaking planned visits</p>												
<p><b>Ngā Rawa</b></p>	<p>Aim: Make the premises fit for purpose in line with a STREAM curriculum to cater for a growing roll to year 13</p>	<p>Science lab is now fully operational</p>	<p>n/a</p>												
<p><b>Te Kōpuku</b></p>	<p>Aim: To build the mathematics/pāngarau capability of current staff to fill future vacancies in the school in line with mokopuna roll growth</p>	<p>Part-time pouako is team-teaching with one of the waenga kaiako to build their content mathematics knowledge.  A whare teina mathematics kaiako and a whare waenga pāngarau kaiako were timetable to work in whare tuakana to build their capability by teaching level 1 NCEA and supporting mokopuna with their achievement standards</p>	<p>n/a</p>												

# TE KŌPIKUHĪ HIGH

Kia rite ki te hua o te nīkau

<b>Te Kōpuku</b>	Aim: To consult the whānau about the draft alternative constitution as a governance model	Covid interruptions prevented any substantial progress.  Enquiries continued during this time with the Ministry of Education about the process.	Post-phoned to 2022
<b>Te Nīkau</b>	Aim: To integrate aspects of the Ngaati Maahanga Education Plan into the teaching and learning programme	Covid interruptions prevented any substantial progress.	Post-phoned to 2022
<b>Te Nīkau</b>	Aim: To contribute to the meaningful pathways goal of Mana Mātauranga: Waikato/Tainui Education Strategy starting at kura waenga	Results for 2021 year 13 graduates: Hau mataaho (work ready pathway) n = 4 Aho mataaho (industry/vocational pathway) n = 10 Kura mataaho (university pathway) n = 3	n/a

## **Te Kopuku High School**

### **Kiwisport Statement**

#### **For the Year Ended 31 December 2021**

In 2021 the school received Kiwisport funding of \$6,455 (2020:\$5,920)

The funding was put towards a range of sports uniforms and equipment to resource the school to support and initiate student participation in a variety of sports.

## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF TE KOPUKU HIGH SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

The Auditor-General is the auditor of Te Kopuku High School (the School). The Auditor-General has appointed me, Bernard Lamusse, using the staff and resources of PKF Hamilton Audit Ltd, to carry out the audit of the financial statements of the School on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 2 to 17, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2021; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 29 July 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as



applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

### **Other information**

The Board is responsible for the other information. The other information comprises the information included on pages 18 to 21, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Bernard Lamusse  
Director  
PKF Hamilton Audit Ltd  
On behalf of the Auditor-General  
Hamilton, New Zealand